**Call for WCN 2021 Satellite Symposia**

**(Pre- or Post-Congress)**

World Congress of Nephrology 2021

Montreal, Canada, April 15-18, 2021

**Introduction**

### As part of their respective outreach programs, the International Society of Nephrology (ISN), the Canadian Society of Nephrology (CSN) and la Société Québécoise de Néphrologie (SQN) encourage local and regional societies to take advantage of the organization of the ISN World Congress of Nephrology 2021 and organize relevant and related scientific meetings in other locations in the same geographical region before or after the main Congress.

The ISN World Congress of Nephrology 2021 (WCN’21) will be organized in Montreal, Canada, from April 15-18, 2021. Pre-congress Satellite Symposia and meetings may end no later than April 16, 16:00. Post-congress Satellite Symposia may commence no earlier than April 18, 14:00.

**Submission**

All interested parties are invited to submit a satellite symposium proposal for review and approval by the Scientific Program Working Group Chair and the Local Organizing Working Group Chair, in accordance with the procedures described hereafter. Submitted proposals will be accepted or rejected based on their relevance, scientific quality and attractiveness, and final number of applications. Should your proposal be accepted you will be requested to submit a budget overview (Incomes and expenses) no later than 1 month after receiving acceptance notice.

**ISN WCN 2021 Scientific Program Working Group Chair**

Claire Sharpe (UK)

**ISN WCN 2021 Local Organizing Working Group Co-Chairs**

Tomoko Takano (Canada) and François Madore (Canada)

**How to submit a proposal**

Please complete the form included at the end of this document (pages 3 and 4) and e-mail it to:

Michael Podt, Meetings & Events Director

International Society of Nephrology (ISN)

E-mail: mpodt@theisn.org

**Deadline**

Proposals for official satellite symposia must be submitted via e-mail no later than 30 October 2020. Satellite symposia proposals submitted after the deadline will not be considered.

**Terms and conditions**

To hold a meeting as an official, approved and endorsed WCN’21 satellite symposium, and to compensate for the marketing efforts provided, satellite symposia organizers will be required to pay a fixed fee of **7.500 USD** per symposium. Payment is due 30 days after symposium approval and upon receipt of invoice. Payment is not refundable.

Only satellite symposia that were accepted and have paid the corresponding satellite fee in full will be acknowledged and promoted as WCN’21 satellite,

The following will apply:

* WCN’21 will offer its communication platform to disseminate the information about those satellites and promote them accordingly (see section marketing benefits below.)
* WCN’21 will not take any financial risk for any satellite symposia
* WCN’21 will not share profits or bear losses from approved satellite symposia
* WCN’21 will **not** be involved in any way with the organization of approved satellite symposia, or with other practicalities
* Possibilities exist to organize the satellite in the WCN’21 venue (costs will apply)

**Marketing benefits**

In return for the fee paid, the WCN’21 will advertise and promote the Official Pre and Post Congress Satellite Symposia as follows:

Information provided by the Symposia organizers will be posted on the **WCN’21 official website** in the section “Pre and Post-Satellite Symposia” and will include:

* Title of the Satellite Symposium
* Satellite Symposium venue and date
* Scientific program information including names of speakers (either via pdf or a

direct link to the Symposium website)

* Registration and Abstract submission deadlines
* Contact details of the organizers
* Direct hyperlink to the Symposium website

Satellite Symposium name, date, location and URL will be listed on the **congress App (provided it is held post-congress)**.

Satellite Symposium name, date, location and URL will be listed on the **congress Pocket program (provided it is held post-congress)**.

**Satellite Symposium Proposal**

1. Title of the Satellite Symposium:
2. Contact person and liaison regarding the Satellite Symposium (including email address and phone):
3. Date of the Satellite Symposium:
4. Location of the Satellite Symposium (city and venue):

*\* Possibilities exist to organize the satellite in the WCN’21 venue. Please contact Michael Podt via* *mpodt@theisn.org* *.*

1. Scientific objectives of the Symposium:
2. Theme(s) and content related information:
3. Program Format (how many streams/days):
4. List of Invited speakers (intended). Please state also subject of their presentations.:
5. Expected number and profile of participants (delegates)
6. Expected main sources of income (if from pharmaceutical industry, please list sponsors):
7. Intended registration fees (*please state both TOTAL and REGISTRATION RATE PER DELEGATE)*

**DATE and SIGNATURE:**