

Poster presentation:

During the congress, your E-poster will be accessible for all participants in the virtual Poster Area. The Poster Area will be accessible via the congress platform 24/7 during the congress and on-demand for weeks after the actual congress dates. Delegates will be able to contact you by e-mail (without showing your mail address) or even chat live when you are online at the virtual congress platform.

Timeline:

Please prepare and upload your E-poster **no later than February 1, 2022**. After this date you will no longer be able to prepare and upload your E-poster and it will not be displayed and accessible in the virtual Poster Area.

E-Poster format requirements:

- **PDF file**
- Layout: **Portrait** (vertical orientation)
- One page only (Dim A4: 210 x 297mm or PPT)
- Poster can be prepared in PowerPoint (one (1) PowerPoint slide) but must be submitted as PDF file.
- File Size: Maximum file size is 2 Megabytes (2 MB)
- **No** hyperlinks, animated images, animations, and slide transitions
- Language: English
- **Include your abstract number**
- E-posters can include QR codes, tables and photos

Upload your E-poster and record your audio (audio is optional, should be 2-3 minutes long) directly within the upload portal.

1. Log in to the presentation upload page [here](#).
2. Select your E-poster. From your personal overview, select the upload button for the abstract for which you want to upload your presentation.
3. Upload your E-poster and format your title as: **Abstract number_Lastname**
4. Select your pdf poster file and upload.
5. Submit your E-poster at this point if you are not recording audio. Recording audio for your E-poster is not mandatory.
6. If you wish to add audio, select from the dropdown menu "Audio recording" and hit "Add your file". A box opens with an option to record your audio.
7. Start recording the audio file (2-3 minutes). Tip: When you record your audio, make sure you mention the section you are referring (e.g., "figure 1 shows that..."). We recommend speaking a little slower than you are used to.
8. Once you are finished with recording, please upload your audio file.
9. After you have uploaded and submitted your E-poster (and audio), you will see a confirmation message on your screen.
10. You can view your E-poster and audio after submission log in to the presentation upload page [here](#).

Further Information & Contact

If you have any questions, please contact abstractswcn@theisn.org