



More than just
forwarding...

KRISTAL BV

Brucargo Building 734
1830 Machelen - Belgium
+32 (0)2 751 46 80
info@kristal-logistics.com
www.kristal-logistics.com

BTW BE 0453.812.916
RPR Brussel
Verg. Vervoerscomm. 226.001
KBC 444-8624521-45
BIC KREDBEBB
IBAN BE 44 4448 6245 2145

SHIPPING GUIDELINES WCN 2023 BANGKOK

Introduction

KRISTAL, have been appointed by the International Society of Nephrology ISN as the official freight forwarder, customs clearance agent and official drayage contractor in cooperation with Sun Expo Services Bangkok. For safety reasons no other contractors will be permitted to operate lifting services. It is our commitment to ensure exhibits arrive on time and in good condition for the opening of the exhibition. This shipping manual will assist you in your preparation for the correct and timely dispatch of exhibits to Bangkok. Please follow these instructions closely.

The range of service provided by our company include :

- Transportation ocean, air, road.
- Temporary and permanent customs clearance
- On-site handling, labor, forklift and crane
- Labeling, removal and storage of empty boxes and crates, return to stand upon closure of the exhibition.
- Accessible storage for brochures and give-away items during the event
- On-site assistance & supervision

International Coordinators

Kristal BV
Cargo Building 734
1830 Machelen
Belgium

Contact : Wim Poels
Tel : +32 2 7514680
E-mail: wim.poels@kristal-logistics.com

General

Build-up : Wednesday 29 March 2023 08.00 to 20.00
 Thursday 30 March 2023 08.00 to 13.00

Empty crates need to be moved out and aisles need to be cleared before 13.00 on 30 March.

Dismantling : Saturday 1 April 2023 18.00 to 22.00
 Sunday 2 April 2023 08.00 to 20.00

If you use your own transport company to pick-up your goods after the exhibition, please note that all goods not removed from the stand on 2 April at 20.00 will be collected by Kristal. All costs incurred will be charged to the exhibitor.

Consigning instructions

Ocean freight : Express Bill of Lading should be consigned freight prepaid to :

Sun Expo Service Co, Ltd.
60/107 Moo 9, Dokmai
Praves, Bangkok 10250.
Thailand
sunexpo@sunexpothai.com Tel +66 (0)2 728 4452-4

Deadline arrival : **LCL 10 March 2023**

FCL 17 March 2023

Port destination : **PAT Port, BKK**



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Air freight : Airway Bill should be consigned freight prepaid to :

Sun Expo Service Co, Ltd.
60/107 Moo 9, Dokmai
Praves, Bangkok 10250.
Thailand
sunexpo@sunexpothai.com Tel +66 (0)2 728 4452-4

Deadline arrival :

17 March 2023

Port destination :

Suvarnabhumi Airport, BKK

Documentation deadlines : All documents must be finalized and available to Sun Expo Services Co, Ltd 2 weeks before arrival deadline for normal shipments and 4 weeks before arrival deadline for controlled/licensed shipments.

Note :

Failure to comply with the arrival deadlines may result in delays in customs and non-delivery. Cargo arriving after the deadlines will be subject to late arrival surcharges. In such cases we will make all efforts to ensure delivery before the opening of the exhibition but we cannot give any guarantees.

Documentation :

Express Bill of Lading for ocean freight / AWB for air freight

Commercial Invoice CIPL / Packing list (example attached)

The CIPL will have to be supported by any available brochures/catalogue or pictures.

CIPL must show following information:

Full description of all items with brand name, model and serial numbers.

Unit price per item in USD and total value CIF.

HS tariff code.

The term 'no commercial value' is not accepted by the customs.

Restricted goods :

All restricted or controlled goods require a temporary import license from the relevant ministry before it can be imported into Thailand.

It will take approx. 1 month to obtain temporary import license.

Temporary import license must be approved prior to arrival of the shipment.

All exhibits imported under temporary license must be re-exported.

Following are a sample list of restricted items :

- Defense, security, warfare and weapon related goods.
- Any device that has wireless and/or frequency manipulation capacity (TV, radio, encoders/decoders).
- Toys or goods intended for children.
- Any goods for human ingestion (medicine, food and beverages, food supplements, cosmetics).
- Motor vehicles (cars, motorbikes).
- Any goods with weighing and measuring capacity (scales, rules, ...).
- Hazardous materials (chemicals).

Permanent import :

All permanent imports are subject to customs duties and taxes. This includes goods that are intended for selling, to be consumed, to be destroyed or simply left in Thailand.



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Temporary import :

ATA carnet is accepted in Thailand. However goods indicated in the Carnet must be re-exported after the show. You are therefore reminded not to include goods which are not to be re-exported. Temporary goods can also be imported in placing a Bank Guarantee with the Customs to cover the duties and taxes. We can arrange on your behalf, a non-refundable import bond fee is chargeable .

Packing

Exhibitors will be responsible for the consequences of improper packing. Exhibits are repeatedly loaded and unloaded during transportation. Cases must be strong enough to avoid damage during transportation as well as unpacking, and in particular be suitable for repacking for return movement after the exhibition. Packing in cartons is not considered suitable for repeated handling, especially for valuable or delicate equipment.

All cases must be clearly marked with the following information :

Your Company Name _____

WCN 2023

Stand number -- _____

Case Number (ex. 1/3 – 2/3) _____

Gross Weight - _____

Dimensions in cm _____

Insurance

It is the exhibitor's responsibility to ensure that his goods are covered by a comprehensive marine insurance policy, which covers the goods at all times i.e. from premises to stand, duration of exhibition and return to premises. On written demand, Kristal or their agents can arrange this for you.

Terms & Conditions of Trading

All business is undertaken by owner's risk. Tariffs are calculated using current freight and exchange rates. Any major fluctuation in either between now and work-date will be reflected in our final invoice. Contracting Kristal BV or their agents implies acknowledgement and acceptance of Kristal BV conditions of trading.

Terms of payment

Payment is due on presentation of invoice unless otherwise agreed in writing with Kristal BV or their agents. In all other cases on-site charges billed at the exhibition will require immediate payment by cash or credit card. Any disputes or queries relating to invoices originating from this office should be notified to Kristal BV within seven days of invoice date.

Documents attached :

1. Material handling / Freight Information form
2. Stand contractor form
3. CIPL