

## ISN Endorsed events – Post event report

### DUE 30 DAYS AFTER THE EVENT TOOK PLACE

Post event required and requested documents:

- **REQUIRED:** Post event report
- **REQUIRED:** List of the attendees who consented to share their data with the ISN and receive communications from the ISN, in compliance with applicable data protection laws
- **REQUIRED:** Pricing table with the delegate/attendee fees
- **REQUESTED:** Photos

Please note that photos could be published on the International Society of Nephrology (ISN) website and on ISN Social Media (please see page 2).

Please send the required documents to the following address: [JDonner@theisn.org](mailto:JDonner@theisn.org)

EVENT

Name of organizing society/institutions:

Start Date:

End Date:

Website:

City:

Country:

Contact Person:

Tel:

Email Address:

Fax:

Outside speakers:

ISN speakers:

Did any former ISN Fellow attend or give a lecture? If yes, please provide her/his name and email address.

Number of delegates and regions covered:

If your institution is part of the ISN Sister Renal or Sister Transplant Centers Programs: did any doctor from the Emerging/Supporting/Mentoring centers attend or give a lecture? If yes, please provide her/his name and email address.

How has having your event endorsed by the ISN helped you in organizing this event?

**Attendee contact details:**

Are you providing a list of attendee contact details and have they given their consent to receive communications from the ISN?

☐ Yes ☐ No

Did you post the link to the ISN's ISN Insight sign-up form on your event's webpage or display the provided Insight sheet/slide during the event?

☐ Yes ☐ No

If no to either of the above, please state reason:

**Event Pricing Table/Fees:**

Are you providing a copy of the pricing table with the delegate/attendee fees?

☐ Yes ☐ No

**Photos:**

Are you providing photos from your event?

☐ Yes ☐ No

Additional Comments:

**PLEASE EMAIL THIS FORM TO:**

[jdonner@theisn.org](mailto:jdonner@theisn.org)

ISN

Avenues des Arts 1-2  
1210 Brussels, Belgium